

To:	HKBAC Tenants/Flight Operators/ Flight Agents
Cc:	General Manager Director of Adm. &BD Director of Flight Operations Head of Customer Service Head of Admin. and Projects Head of China Projects Head of Finance Safety Manager, Standards Manager, Assistant Manager - Security
Subject:	Additional measures in response to Coronavirus
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Due to the evolving Coronavirus situation, HKBAC is taking additional precautionary measures at this critical time to ensure the safety of our employees, tenants and customers whilst still running our operations safely and smoothly.

The following measures will be implemented with immediate effect and remain in place until further notice:

- The HKBAC Terminal lounges shall be occupied by aircrew and passengers only. Any other activities within lounge are not advised unless permitted by HKBAC employees. This includes activities such as meeting and greeting of flights, meetings at the terminal lounge and waiting inside the lounge for transportation or other personnel
- A notice/barrier will be placed at the lounge entrance to avoid unnecessary entry. Customers are encouraged to reduce number of meet and greeters or PA for each flight and ensure drivers wait at the car park areas only
- Screening and health declaration will apply to all incoming crew/passengers from Mainland China as per instruction from Port Health and all inbound crew and passengers will be screened for temperature upon arrival
- Any operations deemed not critical will be monitored and reviewed as to limit the flow of persons through the HKBAC premises

- Alcohol hand-rub sanitizer will be available at HKBAC entrance near AVESCO guard room and lounge
- Frequency of disinfection to HKBAC facilities will be increased

Centre for Health Protection (CHP) of the Department of Health has set up a dedicated webpage (<https://www.chp.gov.hk/en/features/102465.html>) to provide the latest situation on the enhanced surveillance for the cluster of pneumonia cases, as well as relevant travel and health advice to the public.

HKBAC will continue to monitor the situation and provide notices as needed.

Should you have further queries, please feel free to contact us.

Thank you for your attention.

Regards,



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Head of Safety, Security and
Standards